



## Participant's report to the National Nominating Authority and the National Contact Point

### Meeting report

In the three weeks after the event, please complete this report. It contains two sections:

1. **Reporting:** this is intended as a feedback on the event, on what was learnt, on how the event will affect your work and on how it will be disseminated. In addition to the ECML National Nominating Authority and the National Contact Point in your country the ECML will use the report<sup>1</sup> in the "Experts involved in ECML activities" section of each ECML member state website (please see <http://contactpoints.ecml.at>).

This section should be written in one of the project's working languages.

2. **Public information:** this is intended as an information on the ECML project and its expected value for your country. The content should be of interest for a larger audience. Thus it should link up to interesting publications, websites, events etc. which were discussed on the occasion of the workshop or which are relevant in your country. The public information should be a short, promotional text of about 200 words.

This section should be written in (one of) your national language(s).

### The completed file should be sent to

- the ECML National Nominating Authority and the National Contact Point in your country (contact details can be found at <http://www.ecml.at/aboutus/members.asp>)
- and in copy to ECML Secretariat ([Erika.komon@ecml.at](mailto:Erika.komon@ecml.at))

within the given deadline.

<sup>1</sup> Only if you authorised the ECML to publish your contact details.

<b>1. Reporting</b>	
<b>Name of the workshop participant</b>	<b>Lidija Mitrofanova</b>
<b>Institution</b>	<b>Ministry of Education and Science Republic of Latvia National Centre for Education</b>
<b>E-mail address</b>	<b>lidija.mitrofanova@visc.gov.lv</b>
<b>Title of ECML project</b>	<b>“A quality assurance matrix for CEFR use”</b>
<b>ECML project website</b>	<b>www.ecml.at</b>
<b>Date of the event</b>	<b>15-16 November 2016</b>
<b>Brief summary of the content of the workshop</b>	The workshop aimed to present a concept for a quality assurance matrix for CEFR use. The main emphasis was placed on sharing examples of good practice in implementing the CEFR in four areas (curriculum, teacher education, teaching and assessment), as well as the key concepts and principles of quality assurance and discussion of the matrix and its use at institutional and class levels.
<b>What did you find particularly useful?</b>	During the workshop a lot of useful information was provided about the concept of a matrix in general and principles regarding quality, as well as information about the approaches to quality assurance in educational contexts and the different models of quality assurance presented by Frank Heyworth. An important part of the workshop were also the discussions and exchange of experience in this area.
<b>How will you use what you learnt / developed in the event in your professional context?</b>	I obtained really useful information about the different stages in the quality cycle and particularly about the principles and subprinciples of quality in the planning stage, which I am going to use in my work when planning innovations.
<b>How will you further contribute to the project?</b>	First of all, the information about the matrix will be shared with people who are involved in foreign language testing in the country. Secondly, I would be happy and willing to be of assistance in order to share my feedback with the project team on the elaboration / enhancement of the matrix (applying it in my country's context).
<b>How do you plan to disseminate the project?</b> <ul style="list-style-type: none"> <li>- to colleagues</li> <li>- to a professional association</li> <li>- in a professional journal/website</li> <li>- in a newspaper</li> <li>- other</li> </ul>	The concept of a quality assurance matrix for CEFR use will be primarily shared at the institutional level in the assessment field with national test writers and colleagues and with language teachers in meetings with regional language specialists.

## 2. Public information

**Short text (about 200 words) for the promotion of the ECML event, the project and the envisaged publication with a focus on the benefits for target groups. This text should be provided in your national language(s) to be used for dissemination (on websites, for journals etc.).**

Eiropas moderno valodu centrā (EMVC) Grācā, Austrijā no 15.novembra līdz 16.novembrim notika seminārs „ EKP izmantošanas kvalitātes nodrošināšanas matrica” (“A quality assurance matrix for CEFR use”).

Semināra mērķis bija diskutēt par darba grupas no EMVC izstrādāto koncepciju, par plānoto vai jau īstenoto EKP projektu kvalitātes nodrošināšanu, izmantojot speciālu matricu. Kvalitātes nodrošināšanas matricas izstrādes nepieciešamība ir saistīta ar atšķirīgām pieejām, īstenojot EKP projektus dažādās valstīs.

Semināra ietvaros EMVC dalībvalstu pārstāvji tika iepazīstināti ar vispārīgiem kvalitātes nodrošināšanas principiem un dažādiem kvalitātes nodrošināšanas modeļiem, liekot īpašu uzsvāru uz to pielietojamību izglītības jomā. Vispārējos vilcienos tika apskatīti kvalitātes nodrošināšanas cikla četri posmi (plānošana, īstenošana, novērtēšana un pilnveidošana), tad detalizētāk tika diskutēts par kvalitātes nodrošināšanas principiem un kritērijiem (attiecībā uz EKP projektiem) pirmajā posmā – plānošana. Semināra dalībnieki izvērtēja kvalitātes nodrošināšanas matricas koncepcijas stiprās un vājās puses, kā arī tās pielietojamības potenciālās problēmas institūciju un skolas mērogā.

Ņemot vērā, ka šis projekts ir izstrādes sākuma stadijā, vēl paliek vairāki neatrisināti jautājumi, kas paredz, ka darbs pie matricas pilnveidošanas turpināsies, iesaistot 33 valstu pārstāvjus no dažādām izglītības nozarēm - svešvalodu skolotājus, augstskolu mācībspēkus, valodu un eksaminācijas speciālistus, nacionālo eksaminācijas institūciju pārstāvjus.

Plašāka informācija par projektu pieejama EMVC mājas lapā [www.ecml.at](http://www.ecml.at) vai sazinoties ar Lidiju Mitrofanovu, [lidija.mitrofanova@visc.gov.lv](mailto:lidija.mitrofanova@visc.gov.lv).